



The Center for Guided Montessori Studies

Tuition Agreement

Party responsible for payments

- Applicant
- Sponsoring School – Head of School or Contact Person /phone number _____
- Other
 - Other payer name and phone number _____
 - Other payer relationship to student _____

Important Note

All funds are denominated in and must be rendered in US currency. Foreign bank drafts, including those from Canada, must account for currency differences.

Preferred Payment Option

The application fee of \$100 is due with this application. This fee will not be refunded if the applicant is not accepted to the program. If the application is accepted, the fee will be deducted from tuition. The first payment as listed below, less the application fee, must be submitted within 30 days, or the candidate's place will be made available to other interested parties. Full tuition payment may be submitted in lieu of a deposit.

CGMS may, at its discretion, break larger credit card tuition payments into smaller amounts without additional charges to the student. We are happy to create custom payment plans on request; contact us at admissions@guidedstudies.com to discuss your needs. If such a plan has been created, CGMS will provide a substitute agreement for this form.

Please initial this page to indicate understanding and agreement _____

Course Fee Schedule

	Program	Certificate	Base cost
<input type="checkbox"/>	Primary	Associate	\$4500
<input type="checkbox"/>	Primary	Full	\$5900
<input type="checkbox"/>	Elementary	Full	\$7200

If Field Consultants need to travel more than 150 miles then reasonable travel expenses will also need to be covered.

Please check your desired payment schedule

	# payments	Schedule	Service fee
<input type="checkbox"/>	1	one time	\$0
<input type="checkbox"/>	3	Every 3 months	\$200
<input type="checkbox"/>	6	Bi-monthly	\$300
<input type="checkbox"/>	18	Monthly	\$500

Will you be completing a self-directed internship? Please call if unsure.

	Y/N	Extra supervision fee
<input type="checkbox"/>	No	\$0
<input type="checkbox"/>	Yes	\$600

Please understand the \$600 is a minimal estimate. If the intern is deemed to need additional supervision support, a higher fee may be assessed.

Total (base costs + service fee + supervision fee)

Calculated per payment fee (total/# of payments)

Other payment plan as discussed and agreed upon with a CGMS tuition counselor (details below)

Preferred Payment Method

Check (make payable to The Center for Guided Montessori Studies and ensure that all funds are in US dollars.)

Visa Master Card

Complete information below for credit payments:

Name on the Card _____

Account Number _____ Expiration Date _____

Billing Address _____

Signature of Card Holder _____ Date _____

The information given in this application and Tuition agreement form is correct. I understand that if I am accepted in the program I am responsible for the full tuition and agree that payments will be made in a timely manner. I understand that an unpaid balance may result in termination of enrollment, and/or delay certification upon completion of course requirements.

Applicant's Signature _____

Signature - Head of School from

Sponsoring School (if applicable) _____

Date of understanding and agreement of this document _____

Please send this completed form to:

**CGMS
Admissions Department
9650 Strickland Road
Suite 103-127
Raleigh, NC 27615**